

# STUDENT WORK FORM

You are encouraged to retake any assessment to show evidence of growth towards a specific objective. Please fill out this form and turn it in to your teacher for approval **and** submit electronic appointment form at least 24 hours in advance of your appointment. Remember that all retakes and late work must be completed within two weeks of the original assignment/assessment date. Good Luck!

*\*\*\*If you are just filling out this form in order to attend tutoring, please fill out the signature portion of the page, make an electronic appointment with your teacher at least 24 hours prior to the appointment, and bring this form with you to the appointment.*

Student Name: \_\_\_\_\_ Period: \_\_\_\_\_ Date Work Form Submitted: \_\_\_\_\_

1. Are you retaking an assessment or submitting work late? \_\_\_\_\_
2. Which assessment would you like to retake or submit late? \_\_\_\_\_
3. If retaking an assessment, what was your score on the original assessment? \_\_\_\_\_
4. Date you would like to retake this assessment (you must still make an electronic appointment): \_\_\_\_\_
5. Check the method which you chose to provide proof that you are ready to retake this assessment:

☐

I have attended tutoring and received help with the concepts.

☐

I have completed the necessary corrections for the assessment which I am retaking.

☐

I have completed the assignments that go with this assessment (mandatory for Math)

☐

I have done the following \_\_\_\_\_



Please attach the original assessment (if possible) and any evidence that you are ready to retake this assessment to the back of this contract.

☐

Check the box if you are only filling out this form to attend tutoring with a teacher.

Student Signature

Parent Signature

Teacher Signature

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Additional Comments: